DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

May 28 1970

SECRETARY'S MEMORANDUM NO. 1696

Pacific Crest National Scenic Trail Advisory Council

The National Trails System, to be composed of recreation and scenic trails, was established by Public Law 90-543, October 2, 1968, to provide for the ever-increasing outdoor recreation needs of our expanding population and to promote access to, travel within, and enjoyment and appreciation by all of our great outdoor areas.

This same Act of Congress, Sec. 5a(3), designates the Pacific Crest Trail as one of two initial National Scenic Trails, and authorizes the Secretary of Agriculture to establish an advisory council for the Pacific Crest National Scenic Trail.

Accordingly, I hereby establish the Pacific Crest National Scenic Trail Advisory Council. This Council is needed in the public interest in connection with the performance of duties and responsibilities carried out under the National Trails System Act.

The Council will meet from time to time, at the request of the Chairman, to advise the Department on matters relating to the Trail, including the selection of rights-of-way, standards of the erection and maintenance of markers along the Trail, and the administration of the Trail.

In accord with Public Law 90-543, members of the Council will serve for a term of five years, without compensation or expense to the Federal Government, and will be appointed as follows:

A member appointed to represent each Federal Department or independent agency administering lands through which the Trail route passes and each appointee shall be the person designated by the Head of such Department or agency;

A member appointed to represent each state through which the Trail passes and such appointments shall be made from recommendations of the Governors of such states;

One or more members appointed to represent private organizations, including landowners and land users having an established and recognized interest in the Trail, and such appointments shall be made from recommendations of the Heads of such organizations.

I am designating Richard F. Droege, Associate Deputy Chief of the Forest Service, to be the Council Chairman.

Vacancies occurring on the Council shall be filled using the same procedure as in the original appointment.

Clifford M. Hardin

COMMITTEES

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

February 5, 1973.

SECRETARY'S MEMORANDUM NO. 1696, REVISED

Pacific Crest National Scenic Trail Advisory Council

This memorandum revises Secretary's Memorandum No. 1696, dated May 28, 1970, which established the Pacific Crest National Scenic Trail Advisory Council in accordance with the provisions of Public Law 90-543, the National Trails System Act dated October 2, 1968.

The National Trails System is composed of recreation and scenic trails to provide for the ever-increasing outdoor recreation needs of our expanding population and to promote access to, travel within, and enjoyment and appreciation by all of our great outdoor areas.

Section 5a(3) of the National Trails System Act, designated the Pacific Crest Trail as one of two initial National Scenic Trails, and directed the Secretary of Agriculture to establish an advisory council for the Pacific Crest National Scenic Trail.

Establishment of this Council is in the public interest in connection with the performance of duties and responsibilities carried out under the National Trails System Act.

In accord with Public Law 90-543, members of the Council serve for a term of five years, without compensation or expense to the Federal Government, and are appointed as follows:

A member appointed to represent each Federal Department or independent agency administering lands through which the Trail route passes and each appointee shall be the person designated by the Head of such Department or agency;

A member appointed to represent each state through which the Trail passes and such appointments shall be made from recommednations of the Governors of such states;

COMMITTEES (Pacific Crest National Scenic Trail Adv. Council)

One or more members appointed to represent private organizations, including landowners and land users having an established and recognized interest in the Trail, and such appointments shall be made from recommendations of the Heads of such organizations.

The United States Department of Agriculture representative will act as Council Chairman.

Vacancies occurring on the Council shall be filled using the same procedure as in the original appointment.

The Council is needed to advise the Secretary on matters pertaining to the Trail, including the selection of rights-of-way, standards of the erection and maintenance of markers along the Trail, and the administration of the Trail.

The duties of the Council could not reasonably be completed in less than two years.

The Council reports to the Secretary.

The Forest Service provides the necessary support for the Council.

The duties of the Council are strictly advisory in nature.

The estimated annual operating cost is $5500 and the number of man-years involved is 0.

It is estimated that the Council will meet once annually at the request of the Chairman.

Secretary's Memorandum No. 1696, dated May 28, 1970, is hereby superseded.

Earl L Butz

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

May 28 1970

SECRETARY'S MEMORANDUM NO. 1697

USDA Policy on Cooperatives

Farmers and other rural residents have long recognized cooperative action as an effective instrument to help them adjust to a dynamic society. A progressive farm policy includes support for those who seek to help themselves through constructive group action.

Forty-one years ago, Congress approved the Agricultural Marketing Act. In it, Congress said: "...it is hereby declared to be the policy of Congress to promote the effective merchandising of agricultural commodities in interstate and foreign commerce, so that the industry of agriculture will be placed on a basis of economic equality with other industries...by encouraging the organization of producers into effective associations or corporations under their own control for greater unity of effort in marketing and by promoting the establishment and financing of a farm marketing system of producer-owned and producer-controlled cooperative associations and other agencies."

In addition, Congress has by law authorized the Department

-- to help farmers improve their marketing, purchasing, and service cooperatives by studying their organization and operations and providing assistance to management;

-- to promote the knowledge of cooperative principles and practices;

-- to use cooperatives in its price support, commodity loan, crop insurance, and marketing agreements and orders programs;

-- to lend money to cooperatives for electric and telephone service;

-- to assist rural people and their communities to improve their economic and social positions through effective self-help programs and credit;

-- to encourage joint action of farmers by eliminating discrimination on the part of handlers against farmers who are members of a cooperative.

It is the policy of the Department to carry out the full intent and spirit of these laws and to offer maximum encouragement to cooperatives as a means of improving farmers' incomes and developing rural America. It is imperative that we renew and continuously strengthen our efforts to do so.

COOPERATION 2

Therefore, I hereby direct

(1) the Administrator of each Agency in the Department

-- to reexamine each year each of his programs and, where necessary, reshape them to carry out the full intent of the law and Department policy so as to offer maximum encouragement to the growth and development of sound cooperatives; and

-- to report each year on such redirection of programs as he has taken pursuant to this Memorandum and continuing efforts to encourage cooperative growth and development.

(2) The Under Secretary to analyze these reports and recommend to me such action as he believes is necessary to implement effectively this Memorandum.

Secretary's Memorandum No. 1540, dated July 9, 1963, is hereby repealed.

Clifford M. Hardin

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

May 28 1970

MEMORANDUM TO HEADS OF DEPARTMENT AGENCIES #1698

Grants-in-aid to State Legislatures
and State Legislative Agencies

Budget Director Mayo has requested that Department and Agency heads clarify the eligibility of State legislatures and State legislative agencies for Federal grants-in-aid.

State legislatures and State legislative agencies are eligible to apply for grants-in-aid awarded by agencies of the Department unless a statute specifically excludes their eligibility.

Grant-in-aid applications from State legislatures and State legislative agencies should be considered by agencies of the Department on their merits and evaluated using the same criteria applied to all other applications.

Reproduced on the reverse side of this memorandum is the Budget Director's memorandum requesting that the eligibility of State legislatures and State legislative agencies for grants-in-aid be clarified.

Clifford M. Hardin

COOPERATION 4

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

MEMORANDUM TO HEADS OF DEPARTMENT AGENCIES

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and State Legislative Agencies

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Reproduced on the reverse side of this memorandum is the Budget Director's memorandum requesting that the eligibility of State legislatures and State legislative agencies for grants-in-aid be clarified.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C., 20250

June 8 1970

SECRETARY'S MEMORANDUM NO. 1699

National Cattle Industry Advisory Committee

1. Long-range objectives. The production and marketing of beef cattle and calves constitutes a major segment of U.S. agriculture. Furthermore, forces which influence prices and incomes received by cattle producers also have important repercussions on markets for other farm products such as feed grains. It is to the consumers interest to have a domestic cattle industry that will provide an adequate supply of beef at reasonable prices. Current developments are having a significant impact on domestic cattle and beef markets and therefore deserve industry-wide consideration. The development of long-range objectives which will assure an adequate national supply of beef and satisfactory prices is a matter of considerable public interest.

2. Committee Established. I hereby establish a National Cattle Industry Advisory Committee and find it is in the public interest in connection with the performance of duties conferred on this Department by law. The areas of consideration of the Advisory Committee will be broad in nature, including (a) imports of beef, veal and live animals and their effects on the domestic economy; (b) international trade negotiations pertaining to beef and related products; (c) activities designed to affect the domestic consumption of beef and veal including Departmental purchase programs; (d) policies related to feeding and other production practices; and (e) other conditions and developments relating to prices, production, and marketing of cattle and beef.

3. Membership. Committee members will be appointed by the Secretary. The Committee may include but shall not be limited to representatives of ranchers and cattle feeders, shipping associations, packers, handlers, and retailers. The Committee shall terminate two years from the date of this Memorandum, and shall meet at the request of the Chairman to advise the Department on legislative proposals and other matters pertaining to cattle and beef. Travel and per diem expenses for committee members will be available in accordance with applicable statutes and regulations.

The Director of Agricultural Economics will be Chairman of the Committee. The Administrators of the Consumer and Marketing Service and the Foreign Agricultural Service will be Vice-Chairmen. The Director of the Livestock Division of the Consumer and Marketing Service shall be Executive Secretary.

Secretary's Memorandum No. 1555 dated May 15, 1964, is hereby superseded.

Clifford M. Hardin

COMMITTEES (Cattle Industry Advisory National)

National Cattle Industry Advisory Committee

	Actual Expenses FY 1968	Estimated FY 1970	Estimated FY 1971
Travel of members	$ 5,589.91	$ 5,600.00	$ 5,600.00
Per Diem	1,472.00	1,823.00	1,823.00
Other (staff and materials)	3,926.08	4,000.00	4,000.00
	$10,987.99	$11,423.00	$11,423.00

Only 2 meetings of this Committee have been held--one in 1964 and one in 1968.

C&MS assumes FAS will still share the costs of this Committee but has made no contact with FAS representatives since this was carried as a Secretary's Committee, with C&MS doing the administrative work. There was an agreement between the two Agencies for sharing the cost.

National Cattle Industry Advisory Committee

	Actual Expenses FY 1969	Estimated FY 1970	Estimated FY 1971
Travel of members	$ 5,339.91	$ 5,900.00	$ 5,000.00
Per Diem	1,472.00	1,823.00	1,823.00
Other (staff and materials)	3,328.08	6,000.00	6,000.00
	$10,937.99	$11,423.00	$11,423.00

Only 2 meetings of this Committee have been held--one in 1969 and one in 1968.

CSRS assumes FAS will still share the costs of this Committee but has made no contact with FAS representatives since this was carried as a Secretary's Committee, with CSRS doing the administrative work. There was an agreement between the two Agencies for sharing the cost.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

June 12 1970

SECRETARY'S MEMORANDUM NO. 1700

Establishment of the USDA Management Improvement Program

President Nixon, in a recent message to Congress, said, "No government program should be permitted to have a life of its own, immune from periodic review of its effectiveness ... This is the time for cutting out waste and cutting down costs with new vigor and new determination."

I fully support the President in his drive to improve management and increase program effectiveness. I expect each agency head, manager, and employee of the Department of Agriculture to assume a personal obligation in helping to achieve the President's goals. Together, I know we can help the President in his efforts to deliver government services to the American people with increased effectiveness and efficiency.

This memorandum establishes the USDA Management Improvement Program in response to Bureau of the Budget Circular No. A-44, Revised. This new program is a total management improvement effort.

We need to identify and thoroughly examine persistent problem areas where they exist. We must seek new ways to make our mission more responsive to public needs. I ask your best efforts in finding solutions to old problems, in avoiding new problem areas, and in devising new ways of providing better public service.

This new program requires that goals be established, and plans developed, to improve USDA program effectiveness and to achieve cost reductions. A progress reporting system will be initiated so results can be measured. Persons making an outstanding contribution to our management improvement program will be recognized. We will expand the exchange and promotion of successful ideas.

I have designated Assistant Secretary for Administration Joseph M. Robertson as the USDA Management Improvement Officer. Carl B. Barnes, Director of Personnel, will serve as Deputy USDA Management Improvement Officer. They will issue specific instructions for the USDA Management Improvement Program.

This memorandum is effective immediately. It supersedes and rescinds Chapter 14, Title I, of the Department's Administrative Regulations, which directed the USDA Cost Reduction and Operations Improvement Program.

Clifford M. Hardin

ORGANIZATION 2

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

SECRETARY'S MEMORANDUM NO.

Establishment of the USDA Management Improvement Program

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I fully support the President in his drive to improve management and increase program effectiveness. I expect each agency head, manager, and employee of the Department of Agriculture to assume a personal obligation in helping to achieve the President's goals. Together, I know we can help the President in his efforts to deliver government services to the American people with increased effectiveness and efficiency.

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I have designated Assistant Secretary for Administration Joseph M. Robertson as the USDA Management Improvement Officer. Carl B. Barnes, Director of Personnel, will serve as Deputy USDA Management Improvement Officer. They will issue specific instructions for the USDA Management Improvement Program.

This memorandum is effective immediately. It supersedes and rescinds Chapter 14, Title 1, of the Department's Administrative Regulations, which directed the USDA Cost Reduction and Operations Improvement Program.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

June 22, 1970

SECRETARY'S MEMORANDUM NO. 1701

SECRETARY'S FILES
FILED
SEC'Y'S RECORDS & CORR. BR.

Coordination of Information Work

Because of the growing importance of information support by all media and methods of communications of the programs of the Department, central coordination and policy direction of the Department's information programs are increasingly vital. Authority for Departmentwide leadership in planning, preparing, and handling of information programs and activities is vested in the Director of Information in 1AR220 of the Department's regulations. The Director of Information coordinates the information policies and activities of the several agencies of the Department, both in Washington and in the field.

In particular, visual materials originating from the Department's Washington headquarters or produced in the field under agency guidance should be developed either directly or in collaboration with the centralized visual services of the Office of Information. The centralized services, now provided by the Art and Graphics Division, the Exhibits Service, the Motion Picture Service, and the Photography Division of the Office were established by Secretarial directive in 1954 to plan, produce, procure, and coordinate visual materials economically and efficiently and to avoid duplication of work and equipment. These principles of centralization still apply and every effort shall continue to be made to insure that there is no duplication of personnel skills or improper use of such skills while executing an effective information program.

All visual materials shall be produced on a reimbursable basis by the Office of Information or by purchases which the Office of Information and the agencies collaborate on obtaining. The Office of Information shall be responsible for final clearance of such purchases (Agriculture Procurement Regulations 4-4.5099).

ORGANIZATION 1 (Information)

Agencies shall require their program specialists to channel visual work through their agency information division, which in turn shall work with the visual divisions of the Office of Information. Agencies with field offices that require any visual materials shall manage such activities in cooperation with the Office of Information so that agencies and the Office may continually develop efficient and economical resources for the Department's many programs.

Achievement of the desired objectives of the centralized activity requires close cooperation and a sharing of responsibilities. Therefore, the Director of Information shall issue regulations governing visual information activities and shall continually review visual activities with the agencies to correct any deficiencies which such review indicates.

Clifford M. Hardin
Secretary of Agriculture

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Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

July 18 1970

SECRETARY'S MEMORANDUM NO. 1702

National Arboretum Advisory Council

Public Law 799, 69th Congress (20 U.S.C. 191-194), establishing the National Arboretum, also authorized the Secretary of Agriculture to create an advisory council in relation to the plan and development of the arboretum.

In order to bring the experience and knowledge of the industry to bear on the development and operation of the arboretum, I hereby establish the National Arboretum Advisory Council. The council will meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of duties and responsibilities of the Department.

The function of the council is to counsel and advise the Secretary on the most critical needs and to suggest methods of accomplishing the arboretum's immediate and long-term objectives in the area of research and public education programs.

The Deputy Administrator, Farm Research, Agricultural Research Service, will be chairman of the council.

The council, to be appointed by the Secretary, will include representatives of national organizations interested in the work of the arboretum. The council, which will meet once a year, is being appointed for a period of two years, subject to renewal. Funds are available for travel and per diem expenses of the committee members in accordance with applicable regulations of the Department of Agriculture.

Clifford M. Hardin

COMMITTEES (National Arboretum Advisory Council)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

SECRETARY'S MEMORANDUM NO. 1782

National Arboretum Advisory Council

Public Law 799, 69th Congress (20 U.S.C. 191-194), establishing the National Arboretum, also authorized the Secretary of Agriculture to create an advisory council in relation to the plan and development of the arboretum.

In order to bring the experience and knowledge of the industry to bear on the development and operation of the arboretum, I hereby establish the National Arboretum Advisory Council. The council will meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of duties and responsibilities of the Department.

The function of the council is to counsel and advise the Secretary on the most critical needs and to suggest methods of accomplishing the arboretum's immediate and long-term objectives in the area of research and public education programs.

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The council, to be appointed by the Secretary, will include representatives of national organizations interested in the work of the arboretum. The council, which will meet once a year, is being appointed for a period of two years, subject to renewal. Funds are available for travel and per diem expenses of the committee members in accordance with applicable regulations of the Department of Agriculture.

Orville L. Freeman

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

October 20 1970

SECRETARY'S MEMORANDUM NO. 1702, REVISED

OFFICIAL
SECRETARY'S FILES
FILED
SECY'S RECORDS & COMM. DIV.

National Arboretum Advisory Council

Public Law 799, 69th Congress (20 U.S.C. 191-194), establishing the National Arboretum, also authorized the Secretary of Agriculture to create an advisory council in relation to the plan and development of the Arboretum.

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The function of the Council is to counsel and advise the Secretary on the most critical needs and to suggest methods of accomplishing the Arboretum's immediate and long-term objectives in the area of research and public education programs.

The Deputy Administrator for Plant Science and Entomology Research, Agricultural Research Service, will be Chairman of the Council.

The Council, to be appointed by the Secretary, will include representatives of national organizations interested in the work of the Arboretum. The Council, which will meet once a year, is being appointed for a period of two years, subject to renewal. Funds are available for travel and per diem expenses of the committee members in accordance with applicable regulations of the Department of Agriculture.

Secretary's Memorandum No. 1702, dated July 18, 1970, is hereby superseded.

Joseph M. Robertson
Assistant Secretary
for Administration

COMMITTEES (National Arboretum Advisory Council)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

SECRETARY'S MEMORANDUM NO. 1702, REVISED

Supplement 1

National Arboretum Advisory Council

Public Law 799, 69th Congress (20 U.S.C. 191-194), establishing the National Arboretum, also authorized the Secretary of Agriculture to create an advisory council in relation to the plan and development of the Arboretum.

In order to bring the experience and knowledge of the industry to bear on the development and operation of the Arboretum, I hereby establish the National Arboretum Advisory Council. The Council will meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of duties and responsibilities of the Department.

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Secretary's Memorandum No. 1702, dated July 18, 1970, is hereby superseded.

Joseph M. Robertson
Assistant Secretary
for Administration

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

July 23 1970

SECRETARY'S MEMORANDUM NO. 1703

Direction and Control of Litigation

This memorandum furnishes guidelines established by Office of Management and Budget Circular No. A-99 with respect to court litigation by this Department and its agencies. These guidelines should be followed when litigation provisions are required in draft bills, legislative proposals, or in proposed reports on pending legislation.

Legislative provision for litigation should place litigating authority in the Attorney General, to be exercised as he deems appropriate. Suggested litigation provision forms are:

(a) "A civil action authorized to be brought under this Act shall be referred to the Attorney General for appropriate action."

(b) "In case of refusal to obey a subpoena issued to any person, the Secretary may request the Attorney General to invoke the aid of a court of the United States to secure compliance."

(c) "Whenever the Secretary finds a violation has occurred, he may (issue an order, assess a penalty, etc.). Upon failure of the offending party to (comply with the order, pay the penalty, etc.), the Secretary may request the Attorney General to commence action in a court of the United States to secure compliance."

The Office of the General Counsel should be consulted when standard language, such as the foregoing, would appear inappropriate.

Reports on pending legislation should oppose any provisions which infringe upon the Attorney General's responsibilities or discretion. Examples of such situations are included in Circular A-99.

Clifford M. Hardin
Secretary of Agriculture

LITIGATION

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO.

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The Office of the General Counsel should be consulted when standard language, such as the foregoing, would appear inappropriate.

Reports on pending legislation should oppose any provisions which infringe upon the Attorney General's responsibilities or discretion. Examples of such situations are included in Circular A-99.

Secretary of Agriculture

Rasmussen

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

August 13, 1970

SECRETARY'S MEMORANDUM NO. 1704

Minority-Owned Banks

The attached Memorandum to Heads of Departments and Agencies requests the cooperation of this Department in encouraging and promoting the development of minority-owned financial institutions. It asks that we review activities which involve the control of funds on deposit in banks and report the results to the Department of the Treasury.

To comply with this request you should initiate a review of activities to determine whether minority-owned financial institutions can be used to a greater extent by agencies of this Department. By August 28 the following information should be reported to the Office of Budget and Finance:

1. The funds under your control in cities where minority banks are located. Indicate the type and number of accounts and the banks where they are presently located.

2. Of the total in these accounts, by city, what is the potential that might be transferred to minority banks?

3. How soon would it be possible to start using new accounts in minority banks or transferring some accounts from major banks to minority banks?

A list of minority-owned banks is attached for your information.

Questions concerning this memorandum may be referred to Jerome A. Miles, extension 7451.

J Phil Campbell

J. Phil Campbell
Under Secretary

Attachments

The Under Secretary of the Treasury
Washington, D. C. 20220

July 31, 1970

MEMORANDUM TO HEADS OF DEPARTMENTS AND AGENCIES

From the outset it has been the policy of this Administration to encourage and promote the development of minority-owned enterprises. The Office of Minority Business Enterprise, Department of Commerce, has coordinated the efforts of all government agencies and departments in this area.

One of the most crucial factors in the development and operation of any business organization is the financing. Therefore, the government's efforts to increase the deposit flows into minority banks are significant for several reasons. First, minority banks are themselves small minority enterprises. Second, most of the commercial accounts of minority banks are other minority businesses. Third, the development of personnel trained in finance is essential to build the available pool of individuals with a financial background in minority communities.

How can your agency and department help? You should start by reviewing every activity under your control, direct and indirect, which involves the control of funds on deposit in banks. Secondly, ask yourself the following questions:

1. Do you maintain accounts in cities where minority banks are now in operation or will be opened?

2. Could these minority banks provide you with the same service you are now getting from your present bank? If not, could part of this business be converted to minority banks?

3. What discretionary accounts do you now operate, for example, time deposits or certificates of deposit which could in effect be placed anywhere?

4. What programs do you fund through contractual arrangements?

5. If your accounts in any city where minority banks are located are handled on a rotating basis, what banks participate in this rotation? What kind of timetable is involved?

6. Who is the individual in your department or regional or local office who could be contacted by the head of a minority bank to discuss this program?

In cities where additional guidance is needed with respect to the magnitude of the transfer of funds or other questions, please contact Mr. Sidney Cox, Assistant Fiscal Assistant Secretary, Room 3458 Main Treasury (184-2861).

So that we may obtain a clearer picture of the potential impact of this program, we would like to have a memorandum from each of you by September 1 which would include the following information:

1. The funds under your control in cities where minority banks are located. Please indicate the type and number of accounts and the banks where they are presently located.

2. Of the total in these accounts, by city, what is the potential that might be transferred to minority banks?

3. How soon would it be possible to start using new accounts in minority banks or transferring some accounts from major banks to minority banks?

Please forward this information to Mr. E. J. Gannon, Room 3425 Main Treasury.

/s/ Charls E. Walker

ROSTER OF MEMBER BANKS

Bank of Finance
2651 South Western Avenue
Los Angeles, California 90018
E. E. Tillmon, President
Tel: (213) 735-1031

Citizens Savings Bank & Trust Co.
345 - 4th Avenue North
Nashville, Tennessee 37219
M. G. Ferguson, President
Tel: (918) 256-7913

Citizens Trust Company
175 Houston Street, N.E.
Atlanta, Georgia 30303
R. O. Sutton, Vice President
Tel: (404) 525-3892

Consolidated Bank & Trust Company
First and Marshall Streets
Richmond, Virginia 23219
J. Jay Nickens, President
Tel: (703) 643-9187

Douglass State Bank
1314 North 5th Street
Kansas City, Kansas 66101
H. W. Sewing, President
Tel: (913) FI2-7060

First State Bank
Union & Spring Streets
Danville, Virginia 24541
L. Wilson York, Vice President
Tel: (703) 793-4611

Freedom National Bank
275 West 125th Street
New York, New York 19927
William R. Hudgins, President
Tel: (212) 865-6400

Gateway National Bank
Union at Palm
St. Louis, Missouri 63115
I. O. Funderburg, Exec. Vice Pres.
Tel: (314) EV9-3000

Industrial Bank of Washington
4812 Georgia Avenue, N.W.
Washington, D.C. 20011
B. Doyle Mitchell, President
Tel: (202) 291-5000

Liberty Bank of Seattle
2320 E. Union Street
Seattle, Washington 98122
James I. Burton, President
Tel: (206) EA9-3434

Mechanics and Farmers Bank
110 West Parrish Street
Durham, North Carolina 27702
John H. Wheeler, President
Tel: (919) 682-9338

Riverside National Bank
P.O. Box 8385
Houston, Texas 77004
Dr. Carl M. Carroll, Jr., Pres.
Tel: (713) 526-3971

Seaway National Bank
645 East 87th Street
Chicago, Illinois 60619
Richard Linyard, Vice President
Tel: (312) 487-4800

Swope Parkway National Bank
1828 Walnut
Kansas City, Missouri
L. C. Squires, President
Tel: (816) UN1-4500

Tri State Bank of Memphis
213 So. Main Street
Memphis, Tennessee 38102
Jesse H. Turner, Exec. Vice Pres.
Tel: (901) 527-8478

The Independence Bank of Chicago
7936 South Cottage Grove Avenue
Chicago, Illinois 60619
David F. DeVaris, President
Tel: (312) 487-4700

First Plymouth National Bank
1723 S. Plymouth Avenue
Minneapolis, Minnesota
John Warder, President
Tel: (612) 521-2251

Pan American National Bank
of East Los Angeles
3626 East First Street
Los Angeles, California
Anthony Maxwell, President
Tel: (213) 264-3310

First Independence National Bank
of Detroit
234 State Street
Detroit, Michigan 48226
David B. Harper, President
Tel: (313) 964-2350

The Carver State Bank
918 Montgomery Street
Savannah, Georgia 31401
L. D. Perry, President
Tel: (912) 234-7752

United Community National Bank
3940 Minnesota Avenue, N. E.
Washington, D. C. 20019
Samuel L. Foggie, Vice President
Tel: (202) 396-1300

Unity Bank & Trust Company
416 Warren Street
Roxbury, Massachusetts 02119
Donald E. Sneed, President
Tel: (617) 445-0300

Victory Savings Bank
919 Washington Street
Columbia, South Carolina 29201
H. D. Monteith, President
Tel: (803) 252-4059

Freedom Bank of Finance
215 N.E. Killingsworth Street
Portland, Oregon 97211
V. F. Booker, President and
Chairman of the Board
Tel: (503) 285-9121

NEW MINORITY BANKS IN ORGANIZATION

Atlanta National Bank
R. Minor Eager, President
Designate
St. Paul & Freemason Streets
Norfolk, Virginia
Comment: Has received preliminary approval from the Comptroller of the Currency

Unity State Bank
John Grunder, President
Dayton, Ohio
Comment: Schedule to open in August, 1970.

Pan American National Bank
Dr. Pedro Rodriguez, Organizer
45th & Bergenline Avenue
Union City, New Jersey
Comment: Approval of application by the Comptroller of the Currency. Expected to open by December 31, 1970

Greensboro National Bank
Henry E. Frye, Organizer
c/o Frye and Johnson Attorney
P.O. Box 21401
Greensboro, North Carolina 27420
Comment: Approval of application by the Comptroller of the Currency

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D. C. 20250

February 14, 1972.

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 1

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Deposit Solicitation Program in the Department of Agriculture.

An interim report from the Treasury states through the end of October 1971 deposits generated by the Federal Government in minority banks exceeded $57 million. That figure represents 60% more than the goal of $35 million, which was set in October 1970. Agriculture's share of this goal was $2 million. We exceeded our goal with deposits totaling $2.4 million.

The Department is continuing this program with the same emphasis as last year. You should make all reasonable efforts to maintain the present level of deposits with these institutions and to place further deposits with them wherever possible.

Quarterly reports of deposits in minority-owned banks and total deposits in cities where these banks are located are to be submitted to the Office of Budget and Finance beginning with the quarter ending March 31, 1972. These reports should be submitted as soon as possible after the end of the quarters so that reports may be submitted to the Treasury Department.

J. Phil Campbell

J. Phil Campbell
Under Secretary

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO. 1706, SUPPLEMENT 1

Minority-Owned Banks

Secretary's Memorandum No. 1706 initiated the Government-wide Deposit Solicitation Program in the Department of Agriculture.

An interim report from the Treasury states through the end of October 1971 deposits generated by the Federal Government in minority banks exceeded $57 million. That figure represents 60% more than the goal of $35 million, which was set in October 1970. Agriculture's share of this goal was $2 million. We exceeded our goal with deposits totaling $3.4 million.

The Department is continuing this program with the same emphasis as last year. You should make all reasonable efforts to maintain the present level of deposits with these institutions and to place further deposits with them wherever possible.

Quarterly reports of deposits in minority-owned banks and total deposits in cities where these banks are located are to be submitted to the Office of Budget and Finance beginning with the quarter ending March 31, 1972. These reports should be submitted as soon as possible after the end of the quarters so that reports may be submitted to the Treasury Department.

J. Phil Campbell
Under Secretary

FINANCE

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

JUL 5 1972

~~June 5, 1972~~

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 2

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Deposit Solicitation Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. You should make all reasonable efforts to maintain the present level of deposits with these institutions and to place further deposits with them wherever possible.

Earl L. Butz

Earl L. Butz
Secretary

Attachment

FINANCE

ROSTER OF MINORITY BANKS
AS OF APRIL 30, 1972

NOTE: Banks identified by an "asterisk" operate one or more branches in the same city.

CALIFORNIA: Los Angeles

* Bank of Finance
2651 South Western Avenue
Los Angeles 90018
President: E. E. Tillmon
Founded: 1964 (213) 735-1031

* Pan American National Bank
of East Los Angeles
3626 East First Street
Los Angeles 90063
President: Paul R. Hernandez
Founded: 1965 (213) 264-3310

CALIFORNIA: Santa Ana

Banco del Pueblo
427-429 North Sycamore Street
Santa Ana 92701
Chairman: Hector G. Godinez
Founded: July 1971 (714) 558-3333

DISTRICT OF COLUMBIA: Washington

* Industrial Bank of Washington
4812 Georgia Avenue, N. W.
Washington 20011
President: B. Doyle Mitchell
Founded: 1934 (202) 291-5000

United Community National Bank
3940 Minnesota Avenue, N.E.
Washington 20019
Vice President: Samuel L. Foggie
Founded: 1964 (202) 396-1300

FLORIDA: Miami

The Bank of Miami
1110 East Flagler Street
Miami 33131
President: Rafael L. Corona
Founded: 1956 (305) 371-9081

Fidelity National Bank
of South Miami
5880 Bird Road
Miami 33155
President: Carlos J. Arboleya
Founded: 1964 (305) 667-5501

Republic National Bank
of Miami
10 N.W. 42nd Avenue
Miami 33126
President: Aristides R. Sastre
Founded: 1965 (305) 445-8511

GEORGIA: Atlanta

*Citizens Trust Company
175 Piedmont N.E.
Atlanta 30302
Vice President: R. O. Sutton
Founded: 1921 (404) 525-3892

GEORGIA: Savannah

The Carver State Bank
918 Montgomery Street
Savannah 31401
President: Robert E. James
Founded: 1947 (912) 233-3689

ILLINOIS: Chicago

Highland Community Bank
7919 South Ashland Avenue
Chicago 60620
President: George R. Brokemond
(312) 651-2600

The Independence Bank
of Chicago
7936 South Cottage Grove Avenue
Chicago 60619
President: Alvin J. Boutte
Founded: 1964 (312) 487-4700

Seaway National Bank
of Chicago
645 East 87th Street
Chicago 60619
Executive Vice President:
Richard Linyard
Founded: 1965 (312) 487-4800

KANSAS: Kansas City

Douglass State Bank
1314 North 5th Street
Kansas City 66117
President: H. W. Sewing
Founded: 1947 (913) 342-7060

MASSACHUSETTS: Roxbury

Unity Bank & Trust Company
416 Warren Street
Roxbury 02119
Arthur B. Dimmitt
Founded: 1968 (617) 445-0300

MICHIGAN: Detroit

First Independence National Bank
234 State Street
Detroit 48226
President: David Harper
Founded: 1969 (313) 964-2350

MINNESOTA: Minneapolis

First Plymouth National Bank
2000 South Plymouth Avenue
Minneapolis 55411
President: John M. Warder
Founded: 1969 (612) 521-2251

MISSOURI: Kansas City

Swope Parkway National Bank
4928 Swope Parkway
Kansas City 64130
Vice President: Curtis McClinton
Founded: 1968 (816) 861-4500

MISSOURI: St. Louis

Gateway National Bank of St. Loui
3412 Union Boulevard North
St. Louis 63115
Executive Vice President:
I. O. Funderburg
Founded: 1965 (314) 389-3000

NEW JERSEY: Union City

Pan American National Bank
4314 Bergenline Avenue
Union City, New Jersey 07087
Vice President: Servando J.
Montero
Founded: 1971 (201) 865-4367

NEW MEXICO: Taos

Centinel Bank of Taos
South Santa Fe Road
Box 1708
Taos 87571
President: Orlando G. Baca
Founded: 1969 (505) 758-4202

NEW YORK: Hempstead

Vanguard National Bank
49 North Franklin Street
Hempstead 11550
President: John L. Bates
Founded: 1972 (516) 538-6000

NEW YORK: New York City

Banco Credito y Ahorro Ponceno
1 Union Square
New York 10003
Vice President and Manager:
Ivan Irizarry
(212) 924-7070

* Banco de Ponce
164 East 116th Street
New York 10029
Senior Vice President:
Ugo Lisi
(212) 831-2200

* Banco Popular de Puerto Rico
20 West 48th Street
New York 10036
Regional Director: Louis Abudo
(212) 757-1700

* Freedom National Bank
275 West 125th Street
New York 10027
Vice President: Leonard Penn
Founded: 1964 (212) 866-8700

NORTH CAROLINA: Charlotte

Mechanics & Farmers Bank
(two branches) (See Durham below)

NORTH CAROLINA: Durham

* Mechanics & Farmers Bank
116 West Parrish Street
Durham 27702
President: John H. Wheeler
Founded: 1908 (919) 682-9338

NORTH CAROLINA: Greensboro

Greensboro National Bank
100 South Murrow Boulevard
Greensboro 27401
Vice President-Cashier:
William J. Pickens
Founded: 1971 (919) 274-3238

NORTH CAROLINA: Pembroke

Lumbee Bank
Third Street
Pembroke 28372
President: Ray Liles
Founded: 1971 (919) 521-9004

NORTH CAROLINA: Raleigh

Mechanics & Farmers Bank
(branch) (see Durham above)

OHIO: Dayton

Unity State Bank
1806 West 3rd Street
Dayton 45417
President: John Grunder
Founded: 1970 (513) 268-6601

OKLAHOMA: Tulsa

American State Bank
Post Office Box 6389
Tulsa 74106
President: William A. Belford
Founded: 1970 (918) 428-2211

OREGON: Portland

Freedom Bank of Finance
2735 N.E. Union Avenue
Portland 97211
President: V. F. Booker
Founded: 1969 (503) 282-2216

SOUTH CAROLINA: Columbia

* Victory Savings Bank
919 Washington Street
Columbia 29201
President: H. D. Monteith
Founded: 1921 (803) 252-4059

TENNESSEE: Memphis

* Tri-State Bank of Memphis
213 South Main Street
Memphis 38103
Executive Vice President:
Jesse Turner
Founded: 1946 (901) 527-8478

TENNESSEE: Nashville

Citizens Savings Bank & Trust Co.
345 4th Avenue North
Nashville 37219
President: M. G. Ferguson
Founded: 1904 (615) 256-7913

TEXAS: Houston

Pan American National Bank
in Houston
218 Main Street
Houston 77002
President: Arnoldo Garcia
Founded: 1970 (713) 224-8250

Riverside National Bank
of Houston
2602 Blodgett Street
Houston 77004
President: Dr. Carl M.
Carroll, Jr.
Founded: 1963 (713) 526-3971

VIRGINIA: Danville

First State Bank
201 North Union Street
Danville 24541
President: L. Wilson York
Founded: 1919 (703) 793-4611

VIRGINIA: Norfolk

Atlantic National Bank
415 St. Paul's Boulevard
Norfolk 23510
Founded: 1971 (703) 623-6155

VIRGINIA: Richmond

* Consolidated Bank & Trust Co.
329 North First Street
Richmond 23219
President: J. Jay Nickens, Jr.
Founded: 1903 (703) 644-4621

WASHINGTON: Seattle

Liberty Bank of Seattle
2320 East Union Street
Seattle 98122
President: J. C. Purnell
Founded: 1968 (206) 329-3434

WISCONSIN: Milwaukee

North Milwaukee State Bank
2741 West Fond du Lac Avenue
Milwaukee 53210
President: Felmers O. Chaney
Founded: 1970 (414) 374-7750

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

May 15, 1973.

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 3

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

J. Phil Campbell
Acting Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

May 15, 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 3

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

J. Phil Campbell
Acting Secretary

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

July 13, 1973.

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 4

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 3, dated May 15, 1973, is hereby superseded.

Earl L. Butz
Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 4

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 3, dated May 15, 1973, is hereby superseded.

Earl L. Butz
Secretary

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

September 18, 1973

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 5

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 4, dated July 13, 1973, is hereby superseded.

J. Phil Campbell
Under Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 5

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 4, dated July 13, 1973, is hereby superseded.

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

January 4 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 6

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 5, dated September 18, 1973, is hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 6

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 5, dated September 18, 1973, is hereby superseded.

Earl L. Butz
Secretary

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

March 1 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 7

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Banks Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The First Enterprise Bank in San Francisco, California, and the United Southwest National Bank of Santa Fe in Santa Fe, New Mexico, have been designated as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 6, dated January 4, 1974, is hereby superseded.

Earl L Butz

Earl L. Butz
Secretary

Attachment

FINANCE

ROSTER OF MINORITY BANKS
AS OF JANUARY 31, 1974

NOTE: Banks identified by an "asterisk" operate one or more branches in the same city.

ARIZONA: Tucson

Banco de las Americas
700 West Congress Street
Tucson 85703
President: Morris Herring
Founded: 1972 (602) 624-6631

CALIFORNIA: Los Angeles

* Bank of Finance
2651 South Western Avenue
Los Angeles 90018
President: E. E. Tillmon
Founded: 1964 (213) 735-1031

* Pan American National Bank
of East Los Angeles
3626 East First Street
Los Angeles 90063
President: Frank H. Rave
Founded: 1965 (213) 264-3310

CALIFORNIA: Oakland

First Enterprise Bank
1632 Franklin Street
Oakland 94612
President: Robert W. Steiner, Jr.
Founded: 1972 (415) 839-6300

CALIFORNIA: San Diego

Pacific Coast Bank
4871 Logan Avenue
San Diego 92113
President: Heyward Bland
Founded: 1973 (714) 262-0701

CALIFORNIA: San Francisco

First Enterprise Bank
(Branch) (See Oakland, California)

CALIFORNIA: Santa Ana

Banco del Pueblo Commercial Bank
427-429 North Sycamore Street
Santa Ana 92701
Chairman: Hector G. Godinez
Founded: July 1971 (714) 558-3333

COLORADO: Denver

Coronado National Bank
14th & Irving Streets
Denver 80204
President: Orlando G. Baca
Founded: 1973 (303) 572-3811

DISTRICT OF COLUMBIA: Washington

* Industrial Bank of Washington
4812 Georgia Avenue, N.W.
Washington 20011
President: B. Doyle Mitchell
Founded: 1934 (202) 291-5000

* United National Bank of Washington
3940 Minnesota Avenue, N.E.
Washington 20019
President: Samuel L. Foggie
Founded: 1964 (202) 396-1300

FLORIDA: Miami

The Bank of Miami
110 East Flagler Street
Miami 33131
President: Rafael L. Corona
Founded: 1956 (305) 358-9550

FLORIDA: Miami

Fidelity National Bank
of South Miami
5880 Bird Road
Miami 33155
President: Carlos J. Arboleya
Founded: 1964 (305) 667-5501

Republic National Bank
of Miami
10 N.W. 42nd Avenue
Miami 33126
President: Aristides R. Sastre
Founded: 1965 (305) 445-8511

GEORGIA: Atlanta

* Citizens Trust Company
175 Piedmont N.E.
Atlanta 30302
Senior Vice President:
R. O. Sutton
Founded: 1921 (404) 659-5959

GEORGIA: Savannah

The Carver State Bank
918 Montgomery Street
Savannah 31401
President: Robert E. James
Founded: 1947 (912) 232-3689

ILLINOIS: Chicago

Gateway National Bank of Chicago
7853 Stony Island Avenue
Chicago 60649
Chairman: Joseph G. Bertrand
Founded: 1957 (312) 221-1100

ILLINOIS: Chicago

Highland Community Bank
7919 South Ashland Avenue
Chicago 60620
President: George R. Brokemond
Founded: 1970 (312) 651-2600

The Independence Bank of Chicago
7936 South Cottage Grove Avenue
Chicago 60619
President: Alvin J. Boutte
Founded: 1964 (312) 487-4700

Seaway National Bank of Chicago
645 East 87th Street
Chicago 60619
Executive Vice President:
Richard Linyard
Founded: 1965 (312) 487-4800

INDIANA: Indianapolis

Midwest National Bank
2850 North Meridian Street
Indianapolis 46208
President: James B. Sedwick
Founded: 1972 (317) 924-5301

KANSAS: Kansas City

Douglass State Bank
1314 North 5th Street
Kansas City 66117
Vice President: Gerald W. Hall
Founded: 1947 (913) 342-7060

MASSACHUSETTS: Roxbury

Unity Bank & Trust Company
416 Warren Street
Roxbury 02119
Arthur B. Dimmitt
Founded: 1968 (617) 445-0300

MICHIGAN: Detroit

First Independence National Bank
234 State Street
Detroit 48226
President: David B. Harper
Founded: 1970 (313) 964-2350

MINNESOTA: Minneapolis

First Plymouth National Bank
2000 Plymouth Avenue N.
Minneapolis 55411
President: John M. Warder
Founded: 1969 (612) 370-5011

MISSOURI: Kansas City

Swope Parkway National Bank
4928 Swope Parkway
Kansas City 64130
Vice President: Curtis McClinton
Founded: 1968 (816) 861-4500

MISSOURI: St. Louis

Gateway National Bank of St. Louis
3412 Union Boulevard North
St. Louis 63115
Executive Vice President:
I. O. Funderburg
Founded 1965 (314) 389-3000

NEBRASKA: Omaha

The Community Bank of Nebraska
52nd Street & Ames Avenue
Omaha 68104
President: Glenn M. Manning
Founded: 1973 (402) 455-0900

NEW JERSEY: Newark

City National Bank of New Jersey
900 Broad Street
Newark 07102
President: Charles H. Mount
Founded: 1973 (201) 624-0865

NEW JERSEY: Union City

Pan American National Bank
4314 Bergenline Avenue
Union City 07087
President: Jose Muzaurieta
Founded: 1971 (201) 865-4367

NEW MEXICO: Santa Fe

United Southwest National Bank
of Santa Fe
P.O. Box 5394
Santa Fe 87501
President: Jose Gonzales
Founded: 1973 (505) 982-1785

NEW MEXICO: Taos

Centinel Bank of Taos
South Santa Fe Road
Box 1708, Taos 87571
Vice President: Gene Zamora
Founded: 1969 (505) 758-4202

NEW YORK: Hempstead

Vanguard National Bank
49 North Franklin Street
Hempstead 11550
President: Richard Smith
Founded: 1972 (516) 538-6000

NEW YORK: New York City

Banco Credito y Ahorro Ponceno
1 Union Square
New York 10003 (212) 924-7070
Vice President: Hugo A. Ruiz

*Banco de Ponce
164 East 116th Street
New York 10029
Senior Vice President: Ugo Lisi
(212) 831-2200

*Banco Popular de Puerto Rico
20 West 48th Street
New York 10036 (212) 757-1700
Vice President: Louis Abudo

NEW YORK: New York City (Cont)

Freedom National Bank of New York
275 West 125th Street
New York 10027
President: Robert B. Boyd
Founded: 1964 (212) 866-8700

NORTH CAROLINA: Charlotte

Mechanics & Farmers Bank
(two branches) (See Durham below)

NORTH CAROLINA: Durham

* Mechanics & Farmers Bank
116 West Parrish Street
Durham 27702
President: John H. Wheeler
Founded: 1908 (919) 688-3448

NORTH CAROLINA: Greensboro

Greensboro National Bank
100 South Murrow Boulevard
Greensboro 27401
Vice President: W. J. Pickens
Founded: 1971 (919) 273-0802

NORTH CAROLINA: Pembroke

Lumbee Bank
Third Street, Box 727
Pembroke 28372
President: W. R. Liles
Founded: 1971 (919) 521-9004

NORTH CAROLINA: Raleigh

Mechanics & Farmers Bank
(Branch) (See Durham above)

OHIO: Dayton

Unity State Bank
1806 West 3rd Street
Dayton 45417
President: Robert Davis
Founded: 1970 (513) 226-1555

OKLAHOMA: Oklahoma City

Medical Center State Bank
1300 N. Lottie Avenue
Oklahoma City 73117
President: J. E. Lightfoot
Founded: 1973 (405) 239-6281

OKLAHOMA: Tulsa

American State Bank
569 E 36th Street
Tulsa 74106
President: Gerald B. Nelson
Founded: 1970 (918) 428-2211

OREGON: Portland

Freedom Bank of Finance
2737 N.E. Union Avenue
Portland 97211
President: V. F. Booker
Founded: 1969 (503) 282-2216

SOUTH CAROLINA: Columbia

*Victory Savings Bank
919 Washington Street
Columbia 29201
President: H. D. Monteith
Founded: 1921 (803) 252-4059

TENNESSEE: Memphis

*Tri-State Bank of Memphis
213 South Main Street
Memphis 38103
Executive Vice President:
Jesse H. Turner
Founded: 1946 (901) 527-8478

TENNESSEE: Nashville

Citizens Savings Bank & Trust Co.
345 4th Avenue North
Nashville 37219
President: M. G. Ferguson
Founded: 1904 (615) 256-7913

TEXAS: Corpus Christi

Nueces National Bank
Port & Francis Streets
Corpus Christi 78408
President: L. E. Larson
Founded: 1973 (512) 888-8181

TEXAS: Houston

Pan American National Bank
in Houston
218 Main Street
Houston 77002
President: Arnoldo Garcia
Founded: 1970 (713) 224-8250

Riverside National Bank
of Houston
2602 Blodgett Street
Houston 77004
President: Dr. Carl M. Carroll
Founded: 1963 (713) 526-3971

TEXAS: McAllen

Metropolitan National Bank
One North Jackson Road
McAllen 78501
President: Leonel Garza, Jr.
Founded: 1972 (512) 682-5205

VIRGINIA: Danville

First State Bank
201 North Union Street
Danville 24541
President: L. Wilson York
Founded: 1919 (703) 793-4611

VIRGINIA: Norfolk

Atlantic National Bank
415 St. Paul's Boulevard
Norfolk 23510
President: Kenneth B. Cox
Founded: 1971 (703) 623-6155

VIRGINIA: Richmond

*Consolidated Bank & Trust Co.
329 North First Street
Richmond 23219
President: V. W. Henley
Founded: 1903 (703) 644-4621

WASHINGTON: Seattle

Liberty Bank of Seattle
2320 East Union Street
Seattle 98122
President: J. C. Purnell
Founded: 1968 (206) 329-3434

WISCONSIN: Milwaukee

North Milwaukee State Bank
2741 West Fond du Lac Avenue
Milwaukee 53210
President: Felmers O. Chaney
Founded: 1971 (414) 374-7750

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

April 9 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 8

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The South Side Bank in Chicago, Illinois, has been designated as a minority-owned bank.

Secretary's Memorandum No. 1704, Supplement 7, dated March 1, 1974, is hereby superseded.

CLAYTON YEUTTER
Acting Secretary

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

August 7, 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 9

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The University State Bank, Wichita, Kansas, and the El Pueblo State Bank, Espanola, New Mexico, have been designated as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 8, dated April 9, 1974, is hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

August 7, 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 9

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The University State Bank, Wichita, Kansas, and the El Pueblo State Bank, Espanola, New Mexico, have been designated as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 8, dated April 9, 1974, is hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

November 14, 1974

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 10

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The Hemisphere National Bank and American Indian National Bank, Washington, D.C.; Continental National Bank of Miami, Miami, Florida; First Prudential Bank, West Palm Beach, Florida; Republic National Bank of Louisiana, New Orleans, Louisiana; Union National Bank, Austin, Texas; Brownsville National Bank, Brownsville, Texas; Pan American National Bank of Dallas, Dallas, Texas; Continental National Bank, El Paso, Texas; and Plaza National Bank, Harlingen, Texas, have been designated as minority-owned banks.

Secretary's Memorandum No. 1704, Supplement 9, dated August 7, 1974, is hereby superseded.

J. Phil Campbell
Acting Secretary

Attachment

I have the attachment in my file
L. Kerstein
11-21-74

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

March 26, 1975

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 11

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The Far East National Bank, Los Angeles, California, and the El Valle State Bank, Albuquerque, New Mexico, have been designated as minority-owned banks. Also the Swope Parkway National Bank, Kansas City, Missouri, has been changed to the Deposit Insurance Bank of Kansas City, Kansas City, Missouri.

Secretary's Memorandum No. 1704, Supplement 10, dated November 14, 1974, is hereby superseded.

Earl L Butz

Earl L. Butz
Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

March 26, 1975

SECRETARY'S MEMORANDUM NO. 1706, SUPPLEMENT 11

Minority-Owned Banks

Secretary's Memorandum No. 1706 delineated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The First National Bank, Los Angeles, California, and the Rio Valle State Bank, Albuquerque, New Mexico, have been designated as minority-owned banks. Also the Swope Parkway National Bank, Kansas City, Missouri, has been changed to the Deposit Insurance Bank of Kansas City, Kansas City, Missouri.

Secretary's Memorandum No. 1706, Supplement 10, dated November 14, 1974, is hereby superseded.

Earl L. Butz
Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

June 11, 1975

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 12

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The First Bank and Trust of Cleveland, Cleveland, Ohio, has been designated as a minority-owned bank.

Secretary's Memorandum No. 1704, Supplement 11, dated March 26, 1975, is hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

Attachment

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

June 1 1, 1973

SECRETARY'S MEMORANDUM NO. 1704, SUPPLEMENT 12

Minority-Owned Banks

Secretary's Memorandum No. 1704 initiated the Government-wide Minority-Owned Bank Deposit Program in the Department of Agriculture.

Attached is the most recent listing of financial institutions qualifying as minority-owned banks. The First Bank and Trust of Cleveland, Cleveland, Ohio, has been designated as a minority-owned bank.

Secretary's Memorandum No. 1704, Supplement 11, dated March 20, 1973, is hereby superseded.

Earl L. Butz
Secretary

Attachment

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

August 13, 1975

SECRETARY'S MEMORANDUM NO. 1704, REVISED

Minority-Owned Banks

In a Memorandum to Heads of Departments and Agencies dated July 31, 1970, the Under Secretary of the Treasury requested the cooperation of this Department in encouraging and promoting the development of minority-owned financial institutions. On October 13, 1971, Executive Order 11625 was issued to strengthen the national program for minority business enterprise. This commitment was reemphasized in President Ford's memorandum of December 11, 1974, to Heads of Federal Agencies, when the President stated: "an important objective of my Administration will be assistance to disadvantaged minorities to further allow their participation in the economic benefits of the private enterprise system."

The Department is continuing the Minority-Owned Bank Deposit Program with a renewed emphasis. USDA agencies will make all reasonable efforts to maintain the present level of deposits with these institutions and to place further deposits with them wherever possible.

The Rural Minority Business Assistance Division, Office of Equal Opportunity, now has the responsibility for this program. Quarterly reports of deposits in minority-owned banks and total deposits in cities where these banks are located, which were previously submitted to the Office of Management and Finance, will now be submitted to the Office of Equal Opportunity, (OEO), Rural Minority Business Assistance Division, beginning with the quarter ending September 30, 1975. OEO will issue instructions on reporting requirements and will also periodically issue to USDA agencies an updated roster of minority banks. These quarterly reports should be submitted as soon as possible after the end of each quarter so that necessary reports may be submitted to the Treasury Department.

Secretary's Memorandum 1704, dated August 13, 1970, Secretary's Memorandum No. 1704, Supplement 1, dated February 14, 1972, and Secretary's Memorandum No. 1704, Supplement 12, dated June 11, 1975, are hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

FINANCE

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

August 13, 1976

SECRETARY'S MEMORANDUM NO. 1704, REVISED

Minority-Owned Banks

In a Memorandum to Heads of Departments and Agencies dated July 31, 1970, the Under Secretary of the Treasury requested the cooperation of this Department in encouraging and promoting the development of minority-owned financial institutions. On October 13, 1971, Executive Order 11625 was issued to strengthen the national program for minority business enterprise. This commitment was reemphasized in President Ford's memorandum of December 11, 1974, to Heads of Federal Agencies, when the President stated: "An important objective of my Administration will be assistance to disadvantaged minorities to further allow their participation in the economic benefits of the private enterprise system."

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Secretary's Memorandum 1704, dated August 13, 1970, Secretary's Memorandum No. 1704, Supplement 1, dated February 14, 1972, and Secretary's Memorandum No. 1704, Supplement 12, dated June 11, 1975, are hereby superseded.

Earl L. Butz

Earl L. Butz
Secretary

DISTRIBUTION

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

September 3 1970

SECRETARY'S MEMORANDUM NO. 1705

OFFICIAL
SECRETARY'S FILES
FILED
SECY'S RECORDS & COMM. DIV.

Regional Farmer Advisory Committee

Development of programs to help assure economic stability in agriculture is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

In order to bring the experience and knowledge of recognized leaders in agriculture to bear on problems related to this industry, I hereby establish the Regional Farmer Advisory Committee. The members shall advise the Secretary on problems related to agriculture and shall provide a vital link between the Department and the agricultural industry of their respective States. This committee shall meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The Under Secretary will be chairman of this committee. Mr. John P. Orcutt, Assistant to the Secretary for Intergovernmental Affairs, will serve as executive secretary.

Committee members will be appointed by the Secretary. The committee shall terminate two years from the date of this memorandum. Funds will be available to cover travel and per diem expenses of the committee in accordance with applicable regulations of the Department of Agriculture.

Clifford M. Hardin
Secretary of Agriculture

COMMITTEES (Farmer Regional Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

September 3, 1970

SECRETARY'S MEMORANDUM NO. 1705

Regional Farmer Advisory Committee

Development of programs to help assure economic stability in agriculture is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

In order to bring the experience and knowledge of recognized leaders in agriculture to bear on problems related to this industry, I hereby establish the Regional Farmer Advisory Committee. The members shall advise the Secretary on problems related to agriculture and shall provide a vital link between the Department and the agricultural industry of their respective States. This committee shall meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The Under Secretary will be chairman of this committee. Mr. John P. Oreutt, Assistant to the Secretary for Intergovernmental Affairs, will serve as executive secretary.

Committee members will be appointed by the Secretary. The committee shall terminate two years from the date of this memorandum. Funds will be available to cover travel and per diem expenses of the committee in accordance with applicable regulations of the Department of Agriculture.

Clifford M. Hardin
Secretary of Agriculture

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

July 7,
~~June 22~~, 1972

SECRETARY'S MEMORANDUM NO. 1705, R

Regional Farmer Advisory Committee

Development of programs to help assure economic stability in agriculture is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

The Regional Farmer Advisory Committee was established September 3, 1970, in order to bring the experience and knowledge of recognized leaders in agriculture to bear on problems related to this industry. I hereby reestablish the Regional Farmer Advisory Committee for a period of two years. The members shall provide a vital link between the Department and the agricultural industry of their respective States. This committee shall meet at the call of the chairman. Continuation of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The Under Secretary will be chairman of this committee. The Assistant to the Secretary for Intergovernmental Affairs will serve as executive secretary.

Committee members will be appointed by the Secretary. The Committee shall terminate two years from the date of this memorandum. Funds will be available to cover travel and per diem expenses of the committee in accordance with applicable regulations of the Department of Agriculture.

Secretary's Memorandum No. 1705, dated September 3, 1970, is hereby superseded.

Earl L. Butz
Secretary of Agriculture

COMMITTEES Farmer Regional Advisory

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

June 22, 1972

SECRETARY'S MEMORANDUM NO. 1705

Regional Farmer Advisory Committee

Development of programs to help assure economic stability in agriculture is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

The Regional Farmer Advisory Committee was established September 3, 1970, in order to bring the experience and knowledge of recognized leaders in agriculture to bear on problems related to this industry. I hereby reestablish the Regional Farmer Advisory Committee for a period of two years. The members shall provide a vital link between the Department and the agricultural industry of their respective States. This committee shall meet at the call of the Chairman. Continuation of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The Under Secretary will be chairman of this committee. The Assistant to the Secretary for Intergovernmental Affairs will serve as executive secretary.

Committee members will be appointed by the Secretary. The Committee shall terminate two years from the date of this memorandum. Funds will be available to cover travel and per diem expenses of the committee in accordance with applicable regulations of the Department of Agriculture.

Secretary's Memorandum No. 1705, dated September 3, 1970, is hereby superseded.

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D.C. 20250

January 17, 1973.

SECRETARY'S MEMORANDUM NO. 1705, REVISED - RESCISSION NOTICE

Regional Farmer Advisory Committee

The Regional Farmer Advisory Committee was reestablished on July 7, 1972. A review has determined that the Committee is no longer necessary, therefore it is terminated.

Secretary's Memorandum No. 1705, Revised, dated July 7, 1972, is hereby rescinded.

Earl L. Butz

COMMITTEES

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D.C. 20250

SECRETARY'S MEMORANDUM NO. 1705, REVISED - RESCISSION NOTICE

Regional Farmer Advisory Committee

The Regional Farmer Advisory Committee was reestablished on July 7, 1972. It has been determined that the Committee is no longer necessary, therefore it is rescinded.

Secretary's Memorandum No. 1705, Revised, dated July 7, 1972, is hereby rescinded.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

September 19 1970

SECRETARY'S MEMORANDUM NO. 1706

OFFICIAL SECRETARY'S FILES
SEC'Y'S RECORDS - FILED

Science and Education Regional Workshops

In the development of the Department's research program and the coordination of USDA research with that of other public and private agencies, the advice and counsel of non-Government persons provides a vital link with the interests of producers, processors, distributors, and consumers of agricultural commodities. Section 302 of the Research and Marketing Act of 1946 (7 U.S.C. 1621-1629) authorizes the Secretary to call upon representatives of producers, industry, government, and science to assist as members of public and industry advisory committees in shaping research objectives.

The Department is also faced with a continuing problem of maintaining effective communication with the many organizations interested in agricultural research and extension. After careful review by the Department and consultation with the National Agricultural Research Advisory Committee and the Agricultural Research Policy Advisory Committee, it has been decided to restructure the use of advisory committees authorized under the Research and Marketing Act to broaden their scope to obtain advice on all programs related to research and extension programs of not only this Department but also research programs of state, public, and private agencies.

In cooperation with the National Association of State Universities and Land Grant Colleges, Regional Agricultural Workshops will be organized to evaluate how well the needs are being served by current and projected science and education programs for specific commodities or problems. The workshops will be open to all persons or organizations having an interest in research and education programs. They will provide a means of communicating with a larger number of individuals and groups. The establishment of regional workshops is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The Director of Science and Education will be general chairman of the Science and Education Regional Workshops. He shall select a chairman for each subgroup of the workshops from among the staff of the Science and Education Agencies of this Department.

Participants in the workshops will be divided into commodity and problem oriented subgroups to consider in detail the opportunities, problems, and needs in their respective areas of interest. Program advisors, representative of producers, processors, distributors, and consumers of agricultural commodities, will be appointed by the Secretary as members of the subgroups for a period of two years. They will analyze the information presented, and develop recommendations for submission to the Department and the National Association of State Universities and Land Grant Colleges. Staff services for the workshops will be provided by the Science and Education Staff.

The regional program advisors also will serve as advisors to the Director of Science and Education. They will meet at his request whenever advice on specific problems is desired.

The regional program advisors will (1) acquaint themselves with the problems of producers, processors, distributors, and consumers; (2) recommend adjustments in current research and extension programs, in order that available funds, personnel and facilities will be used on problems of greatest importance; and (3) recommend new work or expansion of current work when the current program is insufficient to develop solutions for important problems.

Travel and per diem expenses for program advisors will be available in accordance with applicable statutes and regulations.

Secretary's Memorandum No. 1544, dated August 26, 1963, and its supplements are hereby superseded.

Clifford M. Hardin

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

February 14, 1973.

SECRETARY'S MEMORANDUM NO. 1706
RECISSION NOTICE

Science and Education Regional Workshops

Science and Education Regional Workshops were established on September 19, 1970. A review has determined that these workshops are no longer necessary, therefore, they are terminated.

Secretary's Memorandum No. 1706, dated September 19, 1970, is hereby rescinded.

Earl L. Butz

COMMITTEES

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

February 4, 1970

SECRETARY'S MEMORANDUM NO. 1706
RESCISSION NOTICE

Science and Education Regional Workshops

Science and Education Regional Workshops were established on September 19, 1970. A review has determined that these workshops are no longer necessary, therefore, they are terminated.

Secretary's Memorandum No. 1706, dated September 19, 1970, is hereby rescinded.

Earl Butz

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

September 19 1970

OFFICIAL
SECRETARY'S FILES
FILED
SECY'S RECORDS & COMM. DIV.

SECRETARY'S MEMORANDUM NO. 1707

You and Voluntary Action

As individual citizens, you and I are the only ones who can decide to do or not to do voluntary work to help our fellow citizens. Our actions as individual volunteers or as members of a volunteer group reflect the intensity of our convictions by the use of our personal resources.

As a nation, we are firmly dedicated to the development and protection of human dignity. Some people, because of unfortunate circumstances affecting their living conditions, cannot fully participate in the benefits of our society. Our Department prides itself in working with local citizens to carry out programs that are mutually beneficial. Voluntary action is one important means to achieve this desirable goal. I urge each of you to give the following program your earnest consideration, support and participation. Volunteers and volunteer leaders are central to the success of many of the programs of the Department of Agriculture.

One way we can participate in voluntary action is in partnership with the government. In Executive Order 11470, President Nixon established ". . . [A] National Voluntary Action Program to encourage and stimulate more widespread and effective voluntary action for solving public domestic problems." In response to this Executive Order, the U. S. Department of Agriculture is sponsoring its own Voluntary Action Program.

I charge each agency head to see that the following specific actions are taken:

1. Each agency shall review and update guidelines and specific procedures for further involvement of volunteers, either as individuals or as organizations, to strengthen the impact and usefulness of its programs and activities.

COMMITTEES (Voluntary Action USDA Interagency)

2. Each agency shall examine, explore and develop specific working agreements with other agencies or departments to improve the coordination and effectiveness of programs for volunteer participation.

3. Each agency shall develop procedures to give appropriate and visible recognition to significant achievements by volunteer citizens and groups.

4. Each agency shall encourage its employees to participate as volunteers in community activities during off-duty or leave periods and to assist organizations to which they belong in promoting such activities.

5. Each agency shall make known the activities of volunteers to prospective volunteers of its own staff and other agencies of the Department who can help create conditions conducive to voluntary action.

Each agency is challenged to make suggestions for improving volunteer work to the Cabinet Committee on Voluntary Action through the USDA Liaison Office to further the National Voluntary Action Program.

To emphasize the importance of volunteer participation in USDA programs and activities each Assistant Secretary, the Director of Science and Education, and the Director of Agricultural Economics shall encourage the agencies for which he is assigned general direction and supervision to submit innovative ideas for establishing more and better voluntary programs. In order to identify and promote the Department's voluntary action programs, the agencies below are requested to name a key representative to a USDA Interagency Committee for Voluntary Action. This Committee will consult with and assist agencies in carrying out the above actions.

Agricultural Research Service
Agricultural Stabilization and Conservation Service
Consumer and Marketing Service
Cooperative State Research Service
Extension Service
Food and Nutrition Service
Farmers Home Administration
Forest Service
Rural Electrification Administration
Soil Conservation Service
Statistical Reporting Service
Office of Personnel
Office of Information

The Director, Science and Education Staff, will serve as Chairman. The Committee shall submit to me a progress report by December 30, 1970, and semi-annually thereafter.

Voluntary action is performed by individuals or groups. To encourage participation, I am asking that each agency head send to all individuals in his agency an appropriate statement which reflects the Department's commitment to the Voluntary Action Program. I encourage each employee to participate in his own way so that our concerted effort will make the Voluntary Action Program a success.

Clifford M. Hardin

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C., 20250

October 15 1971

SECRETARY'S MEMORANDUM NO. 1707 (Revised)

Voluntary Action

In Executive Order 11470, President Nixon established a "National Voluntary Action Program to encourage and stimulate more widespread and effective voluntary action for solving public domestic problems." This Department has a long history of working closely with volunteer organizations and individuals. Under Secretary's Memorandum No. 1707 the agencies of the Department have strengthened their participation in voluntary action and encouraged their staffs to participate as volunteers. This memorandum is revised to further strengthen USDA participation in the voluntary action program.

There are three general phases of USDA participation: (1) Voluntary participation by USDA personnel in community activity and in organizations serving the needs of people; (2) use of USDA facilities by volunteer organizations in connection with their programs, and (3) cooperation with volunteer organizations and individuals that helps USDA and such groups achieve program objectives or purposes related to broad USDA missions, or will otherwise contribute to solving public domestic problems.

Providing information to personnel to encourage and facilitate their private voluntary service, but exercising care to avoid invasion of their privacy, is a continuing responsibility of agency heads. The Office of Personnel is responsible for coordinating and assisting agency implementing actions. Use of USDA facilities in the field and the Washington area may in many cases be very valuable to local voluntary groups for meetings, training programs and similar purposes. It is in the public interest and the interest of USDA programs to provide for such use when it will not interfere with the intended use of the facilities or with USDA programs, and when compatible with applicable law and regulations. The Office of Plant and Operations is responsible for assisting agencies to implement this policy in a manner consistent with applicable law and regulations.

In the field the work of citizens who voluntarily and without compensation contribute their time, initiative, skills, dedication, and other resources to causes in which they are interested are very important to achieving the objectives to which USDA programs are directed. By working with such groups, we help them achieve desirable objectives of the people of the community, promote national welfare and increase the effectiveness of our programs. Agencies with field staff and programs should continue to develop cooperative relationships with such groups and individuals. The USDA Interagency Committee for Voluntary Action is hereby reconstituted.

COMMITTEES (Voluntary Action, USDA Interagency)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C., 20250

SECRETARY'S MEMORANDUM NO. 1707 (Revised)

Volunteer Action

It shall be responsible for a continuing review and analysis of the involvement of volunteers with agency programs, assisting and advising agencies in the development of its cooperation with volunteers, and for otherwise developing increased cooperation between agency field staff and volunteers. The Committee will also maintain liaison with the Center for Voluntary Action and appropriate government agencies.

The Committee shall consist of representatives of the following agencies: Extension Service, Forest Service, Soil Conservation Service, Farmers Home Administration, Food and Nutrition Service, and Agricultural Stabilization and Conservation Service. The Director of the Science and Education Staff will be Chairman.

Clifford M. Hardin

It shall be responsible for a continuing review and analysis of the involvement of volunteers with agency programs, assisting and advising agencies in the development of its cooperation with volunteers, and for otherwise developing increased cooperation between agency field staff and volunteers. The Committee will also maintain liaison with the Center for Voluntary Action and appropriate government agencies.

The Committee shall consist of representatives of the following agencies: Extension Service, Forest Service, Soil Conservation Service, Farmers Home Administration, Food and Nutrition Service, and Agricultural Stabilization and Conservation Service. The Director of the Science and Education Staff will be Chairman.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

July 5, 1973.

SECRETARY'S MEMORANDUM NO. 1707, REVISED
RESCISSION NOTICE

Voluntary Action

The USDA Interagency Committee for Voluntary Action was reconstituted on October 15, 1971. A review has determined that the Committee is no longer necessary and therefore it is terminated.

Secretary's Memorandum No. 1707, Revised, dated October 15, 1971, is hereby rescinded.

J. Phil Campbell
Acting Secretary

COMMITTEES Voluntary Action - USDA

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D.C. 20250

SECRETARY'S MEMORANDUM NO. 1707, REVISED
RESCISSION NOTICE

Voluntary Action

The USDA Interagency Committee for Voluntary Action was reconstituted on October 15, 1971. A review has determined that the Committee is no longer necessary and therefore it is terminated.

Secretary's Memorandum No. 1707, Revised, dated October 15, 1971, is hereby rescinded.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

October 2 1970

SECRETARY'S MEMORANDUM NO. 1708

OFFICIAL
SECRETARY'S FILES
FILED
SECY'S RECORDS & COMM. DIV.

National Advisory Committee on Cooperatives

Development of cooperative programs to help assure economic stability in agriculture and our Nation's economy is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

In order to bring the experience and knowledge of recognized leaders of cooperative organizations to bear on problems related to the cooperative industry, I hereby establish the National Advisory Committee on Cooperatives. This committee shall meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The function of this committee is to counsel and advise the Secretary on ways to improve and strengthen the Department's program of assisting rural people through cooperatives.

The Assistant Secretary for Rural Development and Conservation will be chairman of the committee. Dr. Eric Thor, Administrator, Farmer Cooperative Service, will serve as executive secretary.

Committee members will be appointed by the Secretary. This committee shall terminate two years from the date of this memorandum.

Clifford M. Hardin

COMMITTEES (Cooperative National Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO. 1722

National Advisory Committee on Cooperatives

Development of cooperative programs to help assure economic stability in agriculture and our Nation's economy is a matter of general interest to the public and is of deep concern to the Department of Agriculture.

In order to bring the experience and knowledge of recognized leaders of cooperative organizations to bear on problems related to the cooperative industry, I hereby establish the National Advisory Committee on Cooperatives. This committee shall meet at the call of the chairman. Establishment of this committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The function of this committee is to counsel and advise the Secretary on ways to improve and strengthen the Department's program of assisting rural people through cooperatives.

The Assistant Secretary for Rural Development and Conservation will be chairman of the committee. Dr. Erle Thor, Administrator, Farmer Cooperative Service, will serve as executive secretary.

Committee members will be appointed by the Secretary. This committee shall terminate two years from the date of this memorandum.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

February 8, 1973.

SECRETARY'S MEMORANDUM NO. 1708 - ~~OBSOLESCENCE~~ Rescission NOTICE

National Advisory Committee on Cooperatives

The National Advisory Committee on Cooperatives terminated October 2, 1972, because it was not reestablished prior to that date.

Secretary's Memorandum No. 1708 is obsolete.

Earl L Butz

COMMITTEES (on Cooperatives National Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

February 8, 1972

SECRETARY'S MEMORANDUM NO. 1703 - DISCONTINUANCE NOTICE

National Advisory Committee on Cooperatives

The National Advisory Committee on Cooperatives terminated October 2, 1972, because it was not reestablished prior to that date.

Secretary's Memorandum No. 1703 is obsolete.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SEP 11 1970 10-2-70
JA - agreed to by JMR

SECRETARY'S MEMORANDUM NO. 1709

Citizens Advisory Committee on Civil Rights

OFFICIAL SECRETARY'S FILES
SECRETARY'S RECORDS - RECORDS CONTROL UNIT

Title VI of the Civil Rights Act of 1964 provides that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Our Departmental Rules and Regulations requiring nondiscrimination in USDA programs and activities are contained in 7 CFR 15.

The President has stated in Executive Order 11478, "Equal Employment Opportunity in the Federal Government," that "It is the policy of the United States to provide equal opportunity in Federal employment for all persons, to prohibit discrimination in employment because of race, color, religion, sex, or national origin, and to promote the full realization of equal employment opportunity through a continuing affirmative program in each executive department and agency."

This Department will fully support both the spirit and the letter of Title VI, Executive Order 11478 and the Departmental Rules and Regulations.

Committee Established

To renew and strengthen our efforts in this important area, I hereby establish a Citizens Advisory Committee on Civil Rights. Establishment of this Committee is in the public interest in connection with the performance of duties and responsibilities of this Department.

The function of this Committee is to:

(a) review all aspects of the Department's policies, practices, and procedures which promote equal opportunity;

(b) advise me of the effectiveness of our program directives that are designed to achieve compliance; and

(c) recommend changes in Department rules, regulations, and orders to assure that our activities are free of racial discrimination.

The Committee members, to be appointed by the Secretary, will be from varied backgrounds and interests. The Committee, which will meet at the call of the chairman, is being appointed for a period of two years, subject to renewal.

COMMITTEES (Civil Rights Citizens Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO.

Citizens Advisory Committee on Civil Rights

Title VI of the Civil Rights Act of 1964 provides that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Our Departmental Rules and Regulations requiring nondiscrimination in USDA programs and activities are contained in 7 CFR 15.

The President has stated in Executive Order 11478, "Equal Employment Opportunity in the Federal Government," that "It is the policy of the United States to provide equal opportunity in Federal employment for all persons, to prohibit discrimination in employment because of race, color, religion, sex, or national origin, and to promote the full realization of equal employment opportunity through a continuing affirmative program in each executive department and agency."

This Department will fully support both the spirit and the letter of Title VI, Executive Order 11478 and the Departmental Rules and Regulations.

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The function of this Committee is to:

(a) review all aspects of the Department's policies, practices, and procedures which promote equal opportunity;

(b) advise me of the effectiveness of our program directives that are designed to achieve compliance; and

(c) recommend changes in Department rules, regulations, and orders to assure that our activities are free of racial discrimination.

The Committee members, to be appointed by the Secretary, will be from varied backgrounds and interests. The Committee, which will meet at the call of the chairman, is being appointed for a period of two years, subject to renewal.

Joseph M. Robertson, Assistant Secretary for Administration, will be chairman of the Committee. William M. Seabron, Assistant to the Secretary, will serve as executive secretary. Funds are available for travel and other official expenses of committee members in accordance with applicable regulations of the Department of Agriculture.

Secretary's Memorandum No. 1575 of April 29, 1965, is hereby superseded.

Clifford M. Hardin

Joseph M. Robertson, Assistant Secretary for Administration, will be chairman of the Committee. William M. Seaton, Assistant to the Secretary, will serve as executive secretary. Funds are available for travel and other official expenses of committee members in accordance with applicable regulations of the Department of Agriculture.

Secretary's Memorandum No. 1575 of April 25, 1955, is hereby superseded.

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

October 19 1970

SECRETARY'S MEMORANDUM NO. 1710

OFFICIAL
SECRETARY'S FILES
- - -
FILED
SECY'S RECORDS & COMM. DIV.

Advisory Committee for U.S. Meat Animal Research Center

The development of the U.S. Meat Animal Research Center has reached the point where aspects of the research programs require planning. This facility is intended to expand and supplement the animal husbandry research conducted by the Department and the State agricultural experiment stations. To develop an effective program that takes into consideration the specific needs of the industry is clearly in the public interest.

In order to bring the experience and knowledge of producers and representatives of the livestock industry to bear on the problems related to the industry, I hereby establish an Advisory Committee for the U.S. Meat Animal Research Center. This committee will meet at the call of the chairman. Establishment of the committee is in the public interest in connection with the performance of the duties and responsibilities of the Department.

The purpose of this committee will be to advise and counsel the Department concerning matters of mutual interest to the Department and the livestock industry; to periodically review the character of the research in progress; to bring to the attention of the Department problems that confront the beef cattle, sheep, and swine producers of the nation that require research attention; and to advise the Department on the research needs that appropriately apply to the Center research program.

A Deputy Administrator, Agricultural Research Service, will be chairman. The Director, Animal Science Research Division, Agricultural Research Service, will serve as executive secretary of the committee.

Committee members will be appointed by the Secretary. Membership on the committee shall include representatives of livestock service organizations and farmers or ranchers. In addition to industry representatives, one member will be recommended by the chairman of the Experiment Station Committee on Organization and Policy, and one member will be the Director of the Nebraska Agricultural Experiment Station.

The committee shall terminate two years from the date of this memorandum. Funds will be available for travel and per diem expenses of the committee members in accordance with applicable statutes and regulations of the Department.

Clifford M. Hardin

COMMITTEES (U.S. Meat Animal Research Center, Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO.

Advisory Committee for U.S. Meat Animal Research Center

The development of the U.S. Meat Animal Research Center has reached the point where aspects of the research program require planning. This facility is intended to expand and supplement the animal husbandry research conducted by the Department and the State agricultural experiment stations. To develop an effective program that takes into consideration the specific needs of the industry is clearly in the public interest.

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A Deputy Administrator, Agricultural Research Service, will be chairman. The Director, Animal Science Research Division, Agricultural Research Service, will serve as executive secretary of the committee.

Committee members will be appointed by the Secretary. Membership on the committee shall include representatives of livestock service organizations and farmers or ranchers. In addition to industry representatives, one member will be recommended by the chairman of the Experiment Station Committee on Organization and Policy, and one member will be the Director of the Nebraska Agricultural Experiment Station.

The committee shall terminate two years from the date of this memorandum. Funds will be available for travel and per diem expenses of the committee members in accordance with applicable statutes and regulations of the Department.

OFFICIAL
SECRETARY'S FILES
- - -
FILED
SECY'S RECORDS & COMM. DIV.

October 26 1970

SECRETARY'S MEMORANDUM NO. 1711

Coordination of USDA Work with Inter-Agency Economic Adjustment Committee

1. PURPOSE. The purpose of this memorandum is to establish the Department's policies and procedures with respect to the efforts of the Inter-Agency Economic Adjustment Committee (IAEAC).

2. BACKGROUND. The President has established an Inter-Agency Committee to deal with the economic problems created by shifting the emphasis from defense to peace-time activities. This Committee, chaired by the Secretary of Defense, is designed to focus the resources of all of the Government agencies on alleviating the problems which result from personnel reductions as operating levels at selected defense installations throughout the country are cut back. In addition to Defense and Agriculture, organizations represented on the Committee include Commerce, Labor, Health, Education and Welfare, Housing and Urban Development, Department of Transportation, Small Business Administration, and General Services Administration.

3. POLICY. Each agency in the Department is asked to determine the ways in which it can provide support for the projects undertaken by the Inter-Agency Economic Adjustment Committee. Since development is primarily a local responsibility, I am asking that State Rural Development Committees (SRDC's) examine the various projects that arise in their areas and that they determine the ways in which the Department's resources can best be utilized to help the local people to help themselves. I am also asking that the Regional Commissions 1/ be informed of all such situations which affect them and that the agencies be responsive to requests from both the SRDC's and the Commissions in this regard.

4. IMPLEMENTATION. The Assistant Secretary for Rural Development and Conservation has been appointed to represent the Department in these matters.

1/ Established under Title V of the Public Works and Economic Development Act of 1965.

COMMITTEES (Economic Adjustment Inter-Agency)

The Assistant Secretary, who also chairs the Departmental Rural Development Committee and who represents the Department, on the national level, with the Regional Commissions, will provide guidance to and coordination between these groups, the agencies which are not represented in their memberships, and the IAEAC.

Clifford M. Hardin

Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

November 17 1970

SECRETARY'S MEMORANDUM NO. 1712

OFFICIAL SECRETARY'S FILES
FILED
SECRETARY'S RECORDS & MAIL DIV.

National Meat and Poultry Inspection Advisory Committee

The objectives of the Wholesome Meat Act and the Wholesome Poultry Products Act are to protect the consuming public from meat, meat food products, poultry, and poultry products that are adulterated or misbranded. The Acts provide for this to be achieved by the Federal Meat and Poultry Inspection Programs and State Meat and Poultry Inspection Programs. The Secretary is authorized, after determining that it will effectuate the purposes of the Acts, to cooperate with appropriate State agencies in developing and administering effective State meat and poultry inspection programs, including the regulations of meat and poultry processors and related industries.

The Secretary may also appoint advisory committees to consult with him concerning State and Federal programs with respect to meat and poultry inspection and other matters within the scope of these Acts. This includes (1) evaluating State programs for the purposes of the Acts, (2) obtaining better coordination and more uniformity among the State programs and between Federal and State programs, and (3) providing adequate protection of consumers.

In accordance with provisions of these Acts, the National Meat and Poultry Inspection Advisory Committee, consisting of State officials concerned with or responsible for programs under these Acts, is hereby established. This Committee will provide valuable assistance in implementing meat and poultry inspection programs. The Committee members will be appointed by the Secretary, will serve for a period of two years, and will meet at the request of the Chairman.

Subcommittees composed of State officials may be established to study and make recommendations on specific problems assigned to them.

In addition to the Committee members, it is planned to invite the participation of State technical and operational meat and poultry inspection representatives, when needed, to assist the Committee and subcommittees.

Funds are available for reimbursement for travel and per diem expenses of the Committee members, and invited State technical and operational representatives.

COMMITTEES (Meat and Poultry Inspection, National Advisory)

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO.

National Meat and Poultry Inspection Advisory Committee

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In accordance with provisions of these Acts, the National Meat and Poultry Inspection Advisory Committee, consisting of State officials concerned with or responsible for programs under these Acts, is hereby established. This Committee will provide valuable assistance in implementing meat and poultry inspection programs. The Committee members will be appointed by the Secretary, will serve for a period of two years, and will meet at the request of the Chairman.

Subcommittees composed of State officials may be established to study and make recommendations on specific problems assigned to them.

In addition to the Committee members, it is planned to invite the participation of State technical and operational meat and poultry inspection representatives, when needed, to assist the Committee and subcommittees.

Funds are available for reimbursement for travel and per diem expenses of the Committee members, and invited State technical and operational representatives.

COMMITTEE

The Assistant Secretary for Marketing and Consumer Services will be the Chairman of the Committee. The Deputy Administrator, Consumer Protection, Consumer and Marketing Service, will be the Vice Chairman, and the Assistant Deputy Administrator, Consumer Protection, will be the Executive Secretary.

Secretary's Memorandum No. 1641 (Corrected), dated October 28, 1968, and Supplement 1, dated May 2, 1970, are hereby superseded.

Clifford M. Hardin

The Assistant Secretary for Marketing and Consumer Services will be the Chairman of the Committee. The Deputy Administrator, Consumer Protection, Consumer and Marketing Service, will be the Vice Chairman, and the Assistant Deputy Administrator, Consumer Protection, will be the Executive Secretary.

Secretary's Memorandum No. 1641 (Corrected), dated October 28, 1968, and Supplement 1, dated May 2, 1970, are hereby superseded.

DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

June 11 1971

SECRETARY'S MEMORANDUM NO. 1712, REVISED

National Meat and Poultry Inspection Advisory Committee

The objectives of the Wholesome Meat Act and the Wholesome Poultry Products Act are to protect the consuming public from meat, meat food products, poultry, and poultry products that are adulterated or misbranded. The Acts provide for this to be achieved by the Federal Meat and Poultry Inspection Programs and State Meat and Poultry Inspection Programs. The Secretary is authorized, after determining that it will effectuate the purposes of the Acts, to cooperate with appropriate State agencies in developing and administering effective State meat and poultry inspection programs, including the regulations of meat and poultry processors and related industries.

The Secretary may also appoint advisory committees to consult with him concerning State and Federal programs with respect to meat and poultry inspection and other matters within the scope of these Acts. This includes (1) evaluating State programs for the purposes of the Acts, (2) obtaining better coordination and more uniformity among the State programs and between Federal and State programs, and (3) providing adequate protection of consumers.

In accordance with provisions of these Acts, the National Meat and Poultry Inspection Advisory Committee, consisting of State officials concerned with or responsible for programs under these Acts, is hereby established. This Committee will provide valuable assistance in implementing meat and poultry inspection programs. The Committee members will be appointed by the Secretary and will meet at the request of the Chairman. Each member shall serve for a period of two years provided he continues to hold the State Office which he held when appointed.

Subcommittees composed of State officials may be established to study and make recommendations on specific problems assigned to them.

In addition to the Committee members, it is planned to invite the participation of State technical and operational meat and poultry inspection representatives, when needed, to assist the Committee and subcommittees.

COMMITTEES Meat and Poultry Inspection National Adv

Funds are available for reimbursement for travel and per diem expenses of the Committee members, and invited State technical and operational representatives.

The Assistant Secretary for Marketing and Consumer Services will be the Chairman of the Committee. The Deputy Administrator, Meat and Poultry Inspection Program, Consumer and Marketing Service, will be the Vice Chairman, and the Director, Field Operations Division, Meat and Poultry Inspection Program, Consumer and Marketing Service, will be the Executive Secretary.

Secretary's Memorandum No. 1712, dated November 17, 1970, is hereby superseded.

Clifford M. Hardin
Secretary of Agriculture

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
Washington, D.C. 20250

December 8 1970

SECRETARY'S MEMORANDUM NO. 1713

OFFICIAL
SECRETARY'S FILES
FILED
SECY'S RECORDS COMM. DIV.

Department Safety Program

President Nixon has initiated a new Government-wide safety program "ZERO IN on Federal Safety" (see ~~reverse of this memorandum~~ attachment). This program will start January 1, 1971, and continue for two years.

This new program states that "each Federal agency must find ways to locate the specific work hazards which injure its employees--and remove them." This will require a coordinated interagency safety and accident prevention effort.

A USDA Safety Council is established to help develop and promote an effective Department-wide safety program.

The Director of Personnel, who is responsible for the Department's safety program, will serve as Chairman of the USDA Safety Council. The Department's Safety Officer will serve as Executive Secretary to the Council. Safety Officers from the following Agencies will be members of the Council: Agricultural Research Service, Agricultural Stabilization and Conservation Service, Consumer and Marketing Service, ~~Federal~~ Extension Service, Farmers Home Administration, Forest Service, Rural Electrification Administration, Soil Conservation Service, Office of Management Services, and the Office of Plant and Operations. The names of Agency representatives to the Council shall be submitted to the Director of Personnel within 15 days after the date of this Memorandum.

Included among its activities and functions, the Council will: (1) Serve as an advisor on safety program matters to the Director of Personnel and such other Department officials as may be appropriate; (2) Help coordinate the efforts of the Department to promote a positive action-oriented safety program; (3) Cooperate and assist in the Department's farm safety responsibilities; and (4) Serve as the Department's liaison with other organizations concerned with safety.

Memorandum No. 1611 dated March 8, 1967, is hereby superseded.

J. Phil Campbell

J. Phil Campbell
Acting Secretary

COMMITTEES (USDA Safety Council)

THE WHITE HOUSE

WASHINGTON

October 23, 1970

MEMORANDUM FOR THE HEADS OF
DEPARTMENTS AND AGENCIES

It is most important that the men and women who serve our Nation in the Federal service be fully safeguarded from injury in the performance of their tasks. They must suffer no avoidable risk.

At the end of this year, we shall complete Mission SAFETY-70 which has averted over 22 thousand disabling injuries since 1964. Nonetheless the 43,000 such injuries sustained last year are of deep continuing concern. They show the need for renewed effort.

Mission SAFETY-70 provided a broad, overall approach to Federal work safety. Now we need a specific approach. Accordingly, I am today announcing a new safety program for all Federal personnel.

"ZERO IN on Federal Safety" will start January 1st and continue for two years.

Under this program, each Federal agency must find ways to locate the specific work hazards which injure its employees -- and remove them. For example, handling materials causes over one-quarter of our job injuries, slips and falls over one-fifth.

Whether the agency's chief problems stem from these or other causes, it is evident that job injuries can be prevented only where they occur -- by the agency at the place of work. Tested techniques exist to prevent them.

At my request, Secretary of Labor Hodgson has today written all agency heads detailing the new program.

I have proposed many programs to improve the quality of life in America. That quality in the workplaces of the Federal service must be the best -- both for the protection of our employees and as an example to the Nation.

Richard Nixon

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

December 23 1970

SECRETARY'S MEMORANDUM NO. 1714

Transfer of Functions Under the
Agricultural Fair Practices Act of 1967

PURPOSE. The Agricultural Fair Practices Act of 1967 (Public Law 90-288, approved April 16, 1968) establishes standards of fair practices required of handlers in their dealings in agricultural products.

Under this Act, the Secretary of Agriculture is authorized, when he has ". . . reasonable cause to believe that any handler, or group of handlers, has engaged in any act or practice prohibited . . . ." to request the Attorney General to bring civil action in the appropriate District Court of the United States.

RESPONSIBILITY FOR ADMINISTRATION. The Administrator of the Consumer and Marketing Service is hereby delegated the authority for carrying out the Secretary's responsibilities under the Agricultural Fair Practices Act. He may issue rules and regulations as are necessary to carry out these responsibilities. Secretary's Memorandum No. 1639, dated August 27, 1968, previously delegated this authority to the Farmer Cooperative Service.

AGENCY COOPERATION. The Agricultural Stabilization and Conservation Service, Farmer Cooperative Service, Packers and Stockyards Administration, Office of the General Counsel, Office of the Inspector General, and other agencies in the Department, to the extent they may be involved in matters covered by the Act, shall cooperate fully with the Consumer and Marketing Service in carrying out the purposes of the Act.

CLAIMS. Any claims of violation of this Act should be referred to the Administrator of the Consumer and Marketing Service.

Clifford M Hardin

MARKETING

UNITED STATES DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

SECRETARY'S MEMORANDUM NO.

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Agricultural Fair Practices Act of 1967

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Under this Act, the Secretary of Agriculture is authorized, when he has ". . . reasonable cause to believe that any handler, or group of handlers, has engaged in any act or practice prohibited . . . ." to request the Attorney General to bring civil action in the appropriate District Court of the United States.

RESPONSIBILITY FOR ADMINISTRATION. The Administrator of the Consumer and Marketing Service is hereby delegated the authority for carrying out the Secretary's responsibilities under the Agricultural Fair Practices Act. He may issue rules and regulations as are necessary to carry out these responsibilities. Secretary's Memorandum No. 1020, dated August 27, 1953, previously delegated this authority to the Farmer Cooperative Service.

AGENCY COOPERATION. The Agricultural Stabilization and Conservation Service, Farmer Cooperative Service, Packers and Stockyards Administration, Office of the General Counsel, Office of the Inspector General, and other agencies in the Department, to the extent they may be involved in matters covered by the Act, shall cooperate fully with the Consumer and Marketing Service in carrying out the purposes of the Act.

CLAIMS. Any claims of violation of the Act should be referred to the Administrator of the Consumer and Marketing Service.

COMMITTEES

DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

December 23, 1970

SECRETARY'S MEMORANDUM NO. 1915

OFFICIAL
SECRETARY'S FILES
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FILED
SECY'S RECORDS & COMM. DIV.

National Tobacco Advisory Committee

The Department of Agriculture has need to draw on the knowledge and experience of tobacco producers and representatives of the industry in carrying out its legal responsibilities for current and future tobacco programs.

To accomplish this, I hereby establish a National Tobacco Advisory Committee. The Committee will meet at the call of its Chairman. The Committee shall terminate two years from the date of this memorandum. Establishment of this Committee is in the public interest in connection with the performance of duties conferred on this Department by law.

The function of the Committee shall be to advise the Secretary and other officials on domestic and export requirements for tobacco, production and adjustment and stabilization programs, and other matters relating to this commodity.

Members will be appointed by the Secretary. Funds will be available for reimbursement of travel and per diem expenses in accordance with applicable regulations of the Department of Agriculture.

The Assistant Secretary for International Affairs and Commodity Operations will be Chairman. The Administrator of the Agricultural Stabilization and Conservation Service will be Vice-Chairman. The General Sales Manager of the Export Marketing Service will be Associate Vice-Chairman. The Director of the Tobacco Division of the Agricultural Stabilization and Conservation Service will serve as Executive Secretary.

This Memorandum supersedes Secretary's Memorandum 1519, dated November 2, 1962, and its Supplements.

Clifford M. Hardin

COMMITTEES Tobacco National Advisory

DEPARTMENT OF AGRICULTURE
Office of the Secretary
Washington, D. C. 20250

December 23, 1970

SECRETARY'S MEMORANDUM NO. 1745

Subject: National Tobacco Advisory Committee

The Department of Agriculture has need to draw on the knowledge and experience of tobacco producers and representatives of the industry in carrying out its legal responsibilities for current and future tobacco programs.

To accomplish this, I hereby establish a National Tobacco Advisory Committee. The Committee will meet at the call of the Chairman. The Committee shall terminate two years from the date of this memorandum. Establishment of this Committee is in the public interest in connection with the performance of duties conferred on this Department by law.

The function of the Committee shall be to advise the Secretary and other officials on domestic and export requirements for tobacco, production and adjustment and stabilization programs, and other matters relating to this commodity.

Members will be appointed by the Secretary. Funds will be available for reimbursement of travel and per diem expenses in accordance with applicable regulations of the Department of Agriculture.

The Assistant Secretary for International Affairs and Commodity Operations will be Chairman. The Administrator of the Agricultural Stabilization and Conservation Service will be Vice-Chairman. The General Sales Manager of the Export Marketing Service will be Associate Vice-Chairman. The Director of the Tobacco Division of the Agricultural Stabilization and Conservation Service will serve as Executive Secretary.

This Memorandum supersedes Secretary's Memorandum 1519, dated November 2, 1962, and its Supplements.

Clifford M. Hardin

COMMITTEES